

**Lac La Biche Society Victim Services Unit**

*Volunteer Advocate Application Form*

**General Information**

1. Name in full:

\_\_\_\_\_

(Last)                      (First)                      (Middle)

2. Maiden name (if applicable): \_\_\_\_\_

3. Spouse's name (if applicable): \_\_\_\_\_

4. Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

5. Gender: \_\_\_\_\_ Marital Status: \_\_\_\_\_

6. Children: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Home address: \_\_\_\_\_

8. Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email address: \_\_\_\_\_

9. How long have you lived in the area: \_\_\_\_\_

10. Where did you live previously: \_\_\_\_\_

**Employment History**

11. Are you currently employed? \_\_\_\_\_ Length of Employment: \_\_\_\_\_

12. Company Name: \_\_\_\_\_ Phone: \_\_\_\_\_

13. Position: \_\_\_\_\_ Supervisor: \_\_\_\_\_

14. May we contact your employer: \_\_\_\_\_

**Education**

15. High school \_\_\_\_\_  
College/University \_\_\_\_\_  
Other \_\_\_\_\_

16. Are you presently a student? If so what program? \_\_\_\_\_

17. What Languages do you speak, read or write? \_\_\_\_\_

18. What special skills or courses do you have that are relevant to being an advocate?  
\_\_\_\_\_

19. Do you hold a valid First Aid certificate? \_\_\_\_\_

20. List current or previous volunteer work or related experiences with any organization or association that you belong.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

21. For what reason do you wish to volunteer with Victim Services?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

22. How did you hear about the Victim Services Unit?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

23. How many hours are you available to volunteer a month? \_\_\_\_\_

24. Are you available: Mornings? \_\_\_\_\_ Evenings? \_\_\_\_\_

25. Days and Times Available? \_\_\_\_\_

26. Are you willing to make a one year commitment? \_\_\_\_\_

27. What do you expect to get out of volunteering with Victim Services?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

28. Do you have any physical limitation that might affect your ability to perform your duties?

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29. Are you currently under a physicians care? Yes \_\_\_ No \_\_\_ If so for what reason? \_\_\_\_\_

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30. Have you ever received treatment for a mental or emotional illness? Yes\_\_ No \_\_  
If so, for what and when?

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31. Have you, any family member, friend or associate been involved with the police?

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32. Have you ever been charged with a criminal offence? \_\_\_\_\_

33. Have you ever been convicted of a criminal offence? \_\_\_\_\_

34. Do you consent to having a criminal record check? \_\_\_\_\_

35. Please list two references for each:

Business:

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Volunteer

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Personal

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## SERVICE STANDARDS

1. RCMP services will be based on consultation and joint planning with clients and community partners such as: governing bodies and community consultative, professional, service, and other groups.
2. Service to the general public will be provided at all times in a courteous, helpful and culturally sensitive manner.
3. As obligated by law and to any further extent possible, RCMP services will be available in both official languages and where the situation warrants in respect to other languages, interpreters will be used.
4. Mission statements will be clearly displayed in the public reception areas of all RCMP buildings and in the predominant languages of the community.
5. Bearing in mind the needs for security, the public areas of the RCMP facilities will be clean, in good repair, welcoming and accessible to all.
6. Information will be released unless it compromises the privacy legislation, investigational information and techniques, suspects' rights or sources of confidential information.
7. The RCMP will willingly give advice and assist in resolution of complaints against the RCMP or its employees, and all complainants will be kept informed of progress.
8. RCMP personnel will take a lead role in the development and implementation of crime prevention programs appropriate to the needs of the community.

## SERVICE STANDARDS (CONT.)

9. Response to all calls for services will be addressed according to priorities based on the needs of the community and other operational demands.
10. Patrols will be directed on the active resolution of community problems and concerns.
11. All investigations will be conducted in a professional manner and will be based on principals of law and ethics.
12. Emergency police service will be accessible 24 hours a day each day of the year, and other services will be available during hours clearly displayed at all locations.
13. All victims and witnesses will be treated with sensitivity and understanding and offered referral to other helping agencies.
14. There will be at least on follow-up contact with a complainant, victim or witness in need.
15. All persons detained in custody will be treated with fairness and dignity, provided necessary services and, to the utmost of RCMP ability, prevented from harming themselves.
16. The RCMP recognizes that it will be held accountable for the application of these services standards.

\_\_\_\_\_  
VICTIM SERVICES ADVOCATE SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
WITNESS

\_\_\_\_\_  
DATE